

# **DIRECTOR OF VIRTUAL AND BLENDED LEARNING**

## **JOB DESCRIPTION MSD OF WAYNE TOWNSHIP**

**PURPOSE:** To direct and ensure the quality of online and blended learning initiatives for the District.

### **PERFORMANCE RESPONSIBILITIES:**

1. Provides assignments for the Virtual & Blended Learning Specialist.
2. Provides high quality, best practice competency-based online courses to students in a flexible format that will maintain high graduation rates and opportunity through student choice.
3. Evaluates and applies for entrepreneurial online opportunities, grants and partnerships for the District.
4. Works with teachers to integrate online tools into a blended learning environment.
5. Provides standards and best practices for teachers to tie blended learning into lesson design towards a new standard classroom and teaching framework.
6. Prepares secondary teachers for virtual education courses through professional development.
7. Manages the Wayne Learning Hub (curriculum portal) online environment and encourages its integration.
8. In association with the IT Services team, manages transitions to the Wayne Learning Hub.
9. Leads content specific staff in curriculum and course development for Achieve Virtual.
10. Provides technical support for all virtual options for the multiple pathways to graduation.
11. Manages projects and timeframes for all new virtual education initiatives.
12. Provides research and data to support instructional direction and goals for virtual and blended education.

13. Works with iTEC educators to help develop high quality professional development on blended learning.

14. Perform other tasks and assumes other responsibilities as assigned by the Superintendent or his or her designee.

Revised August 2016