

DISTRICT AUTISM SPECIALIST

JOB DESCRIPTION MSD OF WAYNE TOWNSHIP

PURPOSE: To partner with educators, families and community to provide effective learning environments for students with autism.

PERFORMANCE RESPONSIBILITIES:

1. Serve as liaison between Office of Special Services and District building(s), families, and the community and collaborates with various teams to assure positive outcomes for students with autism.
2. Models, implements, and assesses strategies related to students' learning, social, emotional and behavioral needs to enhance educational programming for students with autism.
3. Integrates research into the design of student programming and consults with teachers and administrators regarding best practices for classroom and building educational programs for students with autism.
4. Follows policies, procedures, standards and rules in accordance with national and state laws which include, but is not limited to, developing and maintaining proper and adequate records and documentation.
5. Creates written and digital professional development materials to provide to District staff.
6. Provides training in autism instructional practices, strategies and content, including support in planning, development and implementation across environments.
7. Supervises development of Connections Program including managing process for identifying students for the program and maintains a hands-on, supportive role for lead teacher and paraprofessionals.
8. Serves as the liaison between MSD of Wayne Township and HANDS in Autism staff.
9. Coordinates Office of Special Services autism outreach programming through online forums accessible to families, educators and community members.
10. Serves as Office of Special Services representative for developing lawfully sound IEPs and attending case conference committee meetings for students with Autism, when appropriate.
11. Serves as liaison to statewide autism resources and facilitates District use of those resources.

12. Participates in Central Indiana Autism Cadre.
13. Attends meetings, trainings and conferences, which may require travel to a variety of work sites for the purpose of obtaining or providing information.
14. Performs such other tasks and assumes such other responsibilities as the Superintendent or his or her designee may assign.

Revised: January 2016