

GROUNDSKEEPER

JOB DESCRIPTION

MSD OF WAYNE TOWNSHIP

PURPOSE: To maintain and care for school grounds.

PERFORMANCE RESPONSIBILITIES:

1. Prepares seeding or transplanting beds by cultivating soil and adding fertilizer or chemicals, according to assigned schedule and need.
2. Plants seeds, bulbs, tree seedlings, and shrubbery.
3. Prunes trees and trims hedges.
4. Mows lawn with furnished equipment as recommended and assigned.
5. Connects sprinkling equipment and waters lawns, flower beds, and athletic fields as needed.
6. Inspects flowers, shrubs, and trees for evidence of insects, fungi, and other pests and sprays or dusts chemicals on infected areas.
7. Adjusts and repairs such equipment as lawnmowers, sprinklers, and hedge shears.
8. Removes snow and ice from sidewalks, parking lots, and driveways using appropriate methods.
9. Collects and disposes of leaves and refuse from grounds.
10. Repairs and installs outdoor bleachers, benches, playground equipment, fences, etc.
11. Works on assigned repair and maintenance jobs during inclement weather.
12. Operates equipment, i.e., tractors, snowplows, mowers, and trucks, as required in the performance of duties.
13. Moves furniture and equipment as assigned.
14. Performs such other tasks and assumes such other responsibilities as the Superintendent or his or her designee may assign.

Revised August 2016.