

# **VIRTUAL & BLENDING LEARNING SPECIALIST**

## **JOB DESCRIPTION MSD OF WAYNE TOWNSHIP**

**PURPOSE:** To provide high quality, best practice competency-based online courses to students in a flexible format that will lead to increased graduation and opportunity through student choice.

### **PERFORMANCE RESPONSIBILITIES:**

1. Support the growth of online course options through eLearning skill development and additional supports for teaching and learning.
2. Provide professional development support for blended aspects of the secondary redesign and Senior Capstone.
3. Execute our quality assurance process, course audits, and course revision process through monitoring and collaboration with teachers.
4. Provide student and staff virtual technical supports.
5. Work with teachers to integrate online and Web 2.0 tools into a blending learning environment.
6. Provide coaching and professional development for virtual education courses.
7. In association with the IT Services team, under leadership of the Virtual Education Specialist, will manage transitions to the Wayne Learning Hub.
8. Assist Director with content specific staff in curriculum and course development for Achieve Virtual.
9. Provide support for virtual options for the multiple pathways to graduation
10. Provide research and data to support instructional direction and goals for virtual education.
11. Collaborate with iTEC educators and the eLearning team to help develop high quality professional development with respect to blended learning.
12. Performs such other tasks and assumes such other responsibilities as the Superintendent or his or her designee may assign.

Revised: January 2016