

## **TEACHER FOR K-8 WAYNE@HOME**

### **JOB DESCRIPTION MSD OF WAYNE TOWNSHIP**

**PURPOSE:** To plan and deliver rigorous, relevant curriculum and instruction to kindergarten through 8th grade students learning from home; and to facilitate student participation and opportunity for mastery aligned with district expectations.

#### **PERFORMANCE RESPONSIBILITIES:**

1. Provides a stimulating online teaching-learning environment, making use of a variety of instructional tools and teaching aids through synchronous instruction, asynchronous and recorded lessons, and purposeful independent learning activities.
2. Incorporates print, digital tools, interactive instructional strategies, and hands-on learning methodologies to accelerate and enhance student learning.
3. Maintains a predictable daily schedule for remote instruction to support learning and family communication, including daily synchronous instruction, differentiated individual and small group instruction, and availability to meet students' learning needs from throughout the instructional day.
4. Accurately assesses, provides feedback, and records student grades and progress.
5. Assists students and parents with technical support requests relating to the digital platforms and software in use.
6. Attends all meetings called by the Superintendent or his/her designee or principal unless excused by the person calling the meeting.
7. Actively participates in curriculum study groups, textbook committees, or other groups to which the teacher may be assigned.
8. Maintains high expectations for student conduct in virtual meetings. Teaches and reinforces appropriate digital citizenship.
9. Maintains records as required by District policy and procedures and as instructed by the Superintendent or his/her designee or principal.

10. Utilizes approved instructional material and appropriate equipment or technology for educational purposes.

11. Maintains appropriate supervision of students at all times.

12. Performs such other tasks and assumes such other responsibilities as the Superintendent or his or her designee may assign.

Revised: June 2020